

Checklist for Returning Students

- Double-check your assigned lesson time(s). Please call and speak with our scheduling coordinator, Rei Peterson, if you have any questions or concerns. 503.690.3505
 - Deadline to pay your bill for Fall Semester 2010 is **September 17th, 2010 by 6:45pm.** LATE FEE: If your bill is not paid by 8:00pm on the day of your first scheduled lesson, a late fee of \$35 per week will be issued. You may pay in FULL or in TWO PAYMENTS. The deadline for the second payment is by 6:45pm Friday, November 12, 2010.
 - Read thoroughly the 2010/2011 Studio Policy. This policy is good for both Fall and Spring Semesters.
 - ✎ **Sign the Studio Policy Receipt Form / Blog Release.** *Lessons will not commence until this form is signed and turned in.* The second half of the form concerns our new Forte Student Blog: www.fortestudentmusic.com. The Studio Policy and Blog release are very similar to what they have been in the past, however we are required to get a new signature once a year to keep our records up to date.
 - Review the Master Calendar and Elective Classes. We have a lot of amazing events, concerts, recitals and elective classes offered this coming year. If you would like to sign up for any of these, please give us a call.
 - Please review your Name, Address, Phone Number, and Email. If there is an error in our paperwork, please let us know.
- ✎ **Mail or bring in all necessary forms and payment.**

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✎ = Indicates a form which needs to be filled out and returned to us.

